

The Turaki Way



AROHA

**Turaki School**  
**2024**

**TEAM**

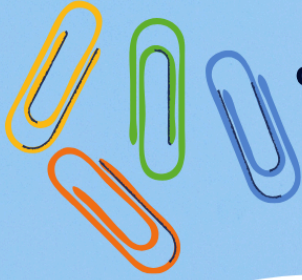
**TE MAHURI**

Room Karearea

Miss Turner  
Mrs Kereopa  
Whaea Hutia

Room Kereru

Miss A  
Matua Bert



Dear Parents/Caregivers,

Welcome back to the 2024 school year. We are very excited about teaching your child/children this year.

We believe that by all of us working together we can make this a very successful year, and we consider it of prime importance that you be an active part of your child's education.

You are invited to phone, email or visit the school any time that you have a question concerning your child's progress.

If you have expertise in a specific field, an unusual hobby, or have a different culture that you would like to share, please let us know. We would be happy to meet with you about the possibility of you sharing with our team. We have passion groups on a Thursday afternoon and we are always looking for new and exciting opportunities to offer to our students.

Some permission slips are attached to this booklet, please cut off and return the forms to the school office by the due dates.

We consider it a great privilege and responsibility to be your child's teacher this year, and look forward to working with each of you.

*Louise Turner*

[louiset@turakiprimary.school.nz](mailto:louiset@turakiprimary.school.nz)

*Toria Arahanga*

[toriaa@turakiprimary.school.nz](mailto:toriaa@turakiprimary.school.nz)

*Samantha Kereopa*

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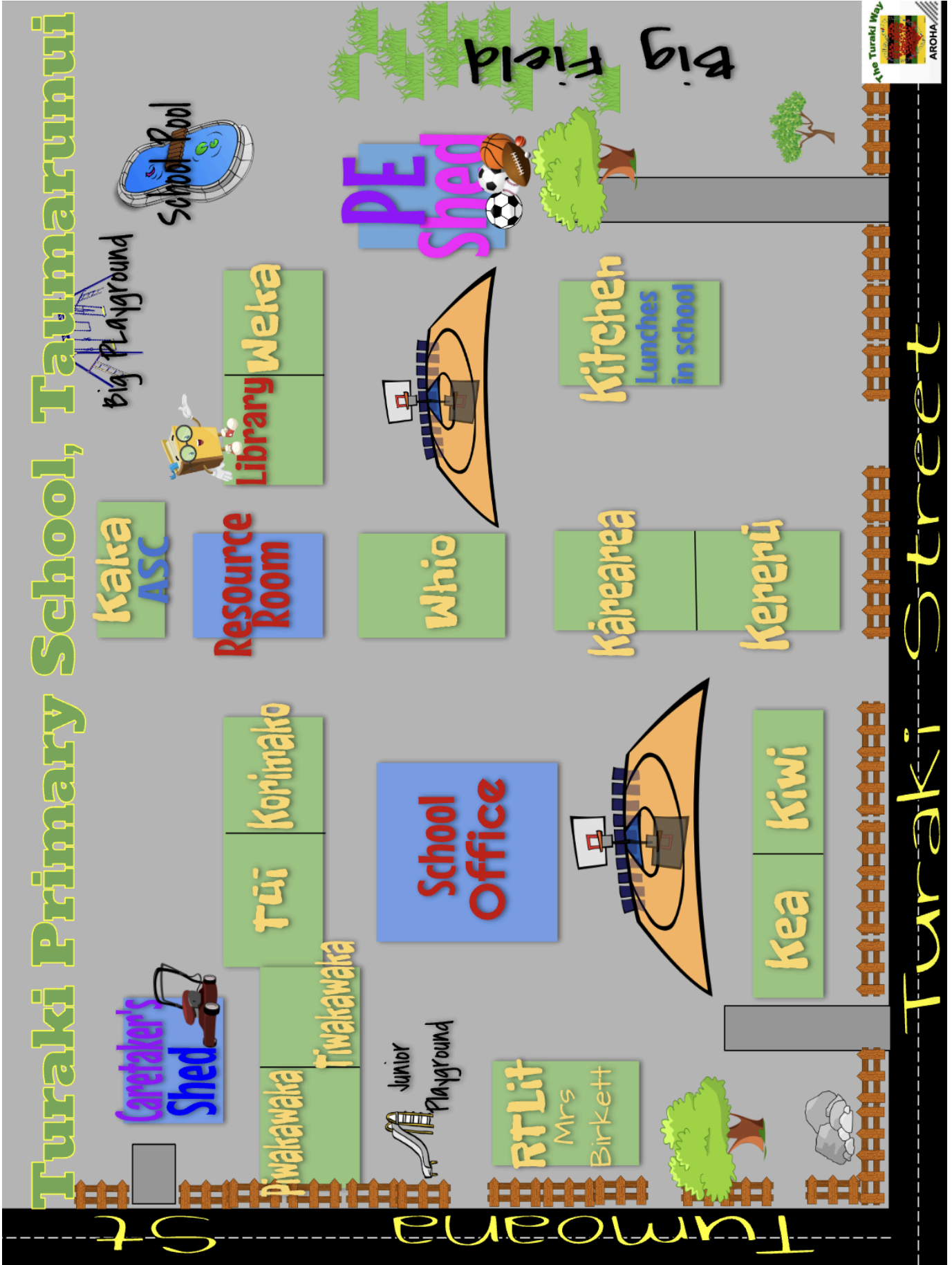
*Hutia Edwards*

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# Turaki School Map



## **Inquiry Topics and Important Dates**

Our Inquiry topics this year are

**Term 1** - LIVING LIFE - Health/PE, Science, Social Sciences

**Term 2** - MUSIC AND SOUND - The Arts, Science

**Term 3** - STORIES TOLD IN MANY WAYS - Social Sciences, PE

**Term 4** - WHAT, WHY, AND HOW - Technology

Included in this booklet is a basic outline of each term's dates. Please be aware that further dates will be added over the year and an updated version will be sent out at the start of each term.

### **Priority Learners**

If your child is a priority learner this year in Reading, Writing and Maths, teachers will be making contact with parents in early term 1 and will also be working hard with your child in this/these areas to ensure that they make accelerated progress this year. Accelerated progress is making 1 year progress in their target area. Your child will have extra work to complete at home in their target area. Please work with your child to complete the tasks.

### **Technology - Year 7 and 8 students ONLY**

**Year 7/8 students** will have Technology classes at school. These classes are run by our classroom teachers and will include a range of learning including Food Technology, Digital Technology, Extension Art, Music, Hard Materials, Soft Materials, STEM learning.

The cost for technology is \$40 for the year, or \$10 per term. Please make this payment to the school office, or via online banking.

All Year 7/8 students will be involved in this learning.

### **Homework**

Homework is not compulsory. Please let your child's Hauora teacher know if you would like your child to have homework. Homework will be available every fortnight (on Tuesday). Homework is due on the Friday before the new homework is given, giving the students a week and a half to complete their homework.

If students fail to complete their in-class work the expectation is that they will complete it at home.

## **Seesaw Learning Journal, Reporting and Whanau Interviews**

All students at Turaki Primary School have a Seesaw Journal. Your child will be using their own Seesaw journal to show their thinking, explain their work, share their ideas, answer questions and to watch their own progress throughout the year.

Seesaw is used as the prime platform to keep whanau informed of their child's learning. This will provide whanau with 'real time' reporting which will enable them to keep up-to-date with their child's learning throughout the year. Reporting posts across all curriculum areas are posted to Seesaw throughout the year.

General comment and curriculum level reporting are posted to student Seesaw journals twice a year, generally at the end of Term 2 and 4.

We promote parents and caregivers having regular contact with our teachers to touch base and just see how things are going. We have an open door policy which promotes sharing of information.

In the next few weeks, we will work through setting up your child's seesaw journal with them. You will be sent an invite to join your child's Seesaw journal. Seesaw is a great tool for you to see, hear and collaborate with your child through their learning. Having our whanau involved in their child's learning is an awesome tool and we look forward to working with you and your child to make 2024 an awesome year.

### **Whanau Initiated interviews**

As Real-Time reporting happens throughout the whole school year, Turaki School does not have a set time for whanau interviews. Whanau interviews about your child's learning throughout the year are welcome, and are to be initiated by whanau if wanted or required.

- Whanau are to make contact with your child's team leader or the school office if you are wanting a whanau interview with your child's teachers.
- Team leaders will then make contact with whanau to make a suitable time to meet with all teachers involved in the child's learning.

Our whanau interviews are an opportunity for parents and teachers to discuss the student's progress and any issues/next steps.

## **Informal interviews/conversations**

Whanau are welcome to arrange a time with the class teacher to discuss their child's progress at school.

The school may contact parents/caregivers if a student is identified as needing additional support or not achieving.

## **Term 1 Swimming**

Included in this booklet is the Te Mahuri swimming timetable - (highlighted in yellow).

If your child is NOT swimming, please send along a note with them and state how long they will not be swimming for. If a student does not bring a note on the second time of not swimming, parents will be contacted and a consequence may be given to your child. Swimming is a part of the PE & Health curriculum. It is important that students fully participate in all curriculum areas.

## **AROHA - The Turaki Way**

Turaki School follow our AROHA values of

**Attitude    Respect    Ownership    Honesty    Achievement**

Some reminders for the beginning of the year:

- All students must wear their Turaki School hat when outside during Term 1 and Term 4. Please leave all other hats at home (*Ownership*).
- iPads, laptops and chromebooks are used at school for learning and all students must follow our Turaki School Digital Device Agreement (*Honesty, Respect, Ownership*).
- Cell phones are not to be brought to school at anytime. If they are found at school they will be held at school for parents to collect. (*Honesty, Ownership*).
- Please ensure all non-uniform items are left at home. A signed note from home must be given if a student is out of school uniform (*Ownership, Respect, Attitude*).

Our Turaki School Behaviour Management Plan is attached. Please note that there are some things that are not always on our 'list' and some incidents have to be discussed with our Senior Leadership Team before a consequence is given.

# TURAKI SCHOOL BEHAVIOUR MANAGEMENT PROCEDURE 2024

## MINOR BEHAVIOURS

### Physical Contact

Examples: Pushing in line, pushing to get through a door, little kick/hit.

### Inappropriate Talk

Examples: Name Calling, Swearing (Out of frustration, slip of the tongue) calling other students names, threatening, sticky beak.

### Minor Property Misuse

Examples: Scratching of desks, writing on desks, breaking of small property items, technology.

### Disruption to class

Examples: Calling out, silliness in class, being rude, talking to peers.

### Disrespecting others

Being rude, answering back

### Lateness

Example: Arriving back in class late.

### Defiance

Examples: Refusing to do something/work, doing something they have been told not to.

### Out of Bounds

Examples: Leaving the school grounds during the school day, on stopbank, being in another class or in class when not allowed.

### Provoking Others

## Mini Chat

3 reminders given to student/s of acceptable behaviour prior to giving a mini chat - e.g. close proximity, verbal, non-verbal/signal, ignore/attend/praise, re-direct, provide choice, conference with student

After 3 reminders (about the same behaviour), students will receive a mini chat.

If there needs to be a consequence, the mini chat can be done in the student's time.

Record each mini chat in the PBIS SWIS App (*Referral Type: Minor*).

## MAJOR BEHAVIOURS

### Verbal Abuse

### Truant

### Inappropriate display of affection

### Inappropriate sexualised behaviour

### Combustibles

### Fighting

### Physical Aggression/Threatening

### Smoking/Drugs/Alcohol

### Total non-compliance

### Transport misbehaviour

### Harrassment/Bullying

### Racism/Sexism

### Theft

### Property damage/vandalism

### Electronic misconduct

### Repeated Minor Behaviour

## Time Out

Students will go to **Time Out** if any of these **major behaviours** occur or any behaviour deemed to be unacceptable at Turaki School.

Time out form to be completed by the referring teacher in the PBIS SWIS App (*Referral Type: Major*).

Time out to be done with the Principal or SLT team.  
Students call parents/caregivers to inform them of their behaviour.  
Discuss the behaviour with the student.

Student to complete a restorative/reflection activity e.g. "I" statement reflection, an apology letter

Time Out form to be sent home with the student, to be returned the following day with Parent's comments/signature.

## CRISIS

### Weapon use/serious threat

### Stranger with a weapon

### Riot

### Drugs/alcohol

### Off-site

### Suicidal intention

### Assault

At **crisis stage** send the **Red Card** to the office

## OR

Let SLT know straight away.

**SLT to contact necessary outside agency and to deal with the student.**

# TURAKI SCHOOL TAUMARUNUI TOWN SWIMMING POOL TIMES (Term 1, 2024)

Time	Monday	Tuesday	Wednesday	Thursday	Friday
<b>Week 1</b>		30-Jan	31 Feb	1-Feb	2-Feb
10:30 - 11:30	Auckland Anniversary				
11:30 - 12:30					
12:30 - 1:30					
1:45 - 2:45		Turaki School	Turaki School	Turaki School	Turaki School
<b>Week 2</b>	5-Feb	6-Feb	7-Feb	8-Feb	9-Feb
10:30 - 11:30		Waitangi Day Observed			Whanau Pool Splash 6-8pm
11:30 - 12:30	Turaki School		Turaki School	Turaki School	
12:30 - 1:30	Turaki School		Turaki School	Turaki School	
1:45 - 2:45					
<b>Week 3</b>	12-Feb	13-Feb	14-Feb	15-Feb	16-Feb
10:30 - 11:30					
11:30 - 12:30	Turaki School	Turaki School	Turaki School	Turaki School	Turaki School
12:30 - 1:30				Turaki School	
1:45 - 2:45	Turaki School	Turaki School	Turaki School	Turaki School	Turaki School
<b>Week 4</b>	19-Feb	20-Feb	21-Feb	22-Feb	23-Feb
10:30 - 11:30					
11:30 - 12:30	Turaki School	Turaki School	Turaki School		Turaki School
12:30 - 1:30	Turaki School	Turaki School	Turaki School	Turaki School	Turaki School
1:45 - 2:45				Turaki School	
<b>Week 5</b>	26-Feb	27-Feb	28-Feb	29-Feb	1-Mar
10:30 - 11:30					
11:30 - 12:30	Turaki School			TURAKI SWIMMING SPORTS 9am - 3pm	
12:30 - 1:30					
1:45 - 2:45	Turaki School				



# Turaki School **Term 1, 2024** Important Dates for Whanau

Please note: this is the basic outline for Term 1, further dates will be added over the year



	Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
			<b>24 January</b> School Office open from 9am to 12noon	<b>25 January</b> School Office open from 9am to 12noon	<b>26 January</b> School Office open from 9am to 12noon	
Week 1	<b>29 January</b>  Auckland Anniversary	<b>30 January</b> Staff Only Day  School Office open from 9am to 12noon	<b>31 January</b> Year 7/8 Camp  Beginning of Year Powhiri – 9.15am	<b>1 February</b> Year 7/8 Camp	<b>2 February</b> Year 7/8 Camp	
Week 2	<b>5 February</b>	<b>6 February</b> NO SCHOOL Waitangi Day	<b>7 February</b> Ki Waho – Korimako	<b>8 February</b>	<b>9 February</b>  Whanau Splash at the town pool 6pm to 8pm	
Week 3	<b>12 February</b>	<b>13 February</b>	<b>14 February</b> Ki Waho – New Entrant classes	<b>15 February</b> Duffy Assembly 1.30pm	<b>16 February</b>	
Week 4	<b>19 February</b>	<b>20 February</b>	<b>21 February</b> Ki Waho – New Entrant classes	<b>22 February</b>	<b>23 February</b> Proposed Date for Turaki Gala – TBC	
Week 5	<b>26 February</b> BOT Meeting	<b>27 February</b>	<b>28 February</b> Ki Waho – New Entrant classes	<b>29 February</b> Turaki School Swimming Sports	<b>1 March</b>	
Week 6	<b>4 March</b>  Seesaw Week	<b>5 March</b>  Seesaw Week	<b>6 March</b> Ki Waho – Tui  Seesaw Week	<b>7 March</b>  Seesaw Week	<b>8 March</b>  Seesaw Week	
Week 7	<b>11 March</b>	<b>12 March</b>	<b>13 March</b> Ki Waho – Tui	<b>14 March</b>	<b>15 March</b> Interschool Swimming	
Week 8	<b>18 March</b>	<b>19 March</b>	<b>20 March</b> Ki Waho – Tui	<b>21 March</b>	<b>22 March</b>	
Week 9	<b>25 March</b> BOT Meeting	<b>26 March</b>	<b>27 March</b> Ki Waho – Korimako	<b>28 March</b>	<b>29 March</b> NO SCHOOL Good Friday	
Week 10	<b>1 April</b> NO SCHOOL Easter Monday	<b>2 April</b> NO SCHOOL Easter Tuesday	<b>3 April</b> Ki Waho – Korimako	<b>4 April</b>	<b>5 April</b> Ki O Rahi – Year 5/6	
Week 11	<b>8 April</b> Year 5/6 Camp	<b>9 April</b> Year 5/6 Camp	<b>10 April</b> Year 5/6 Camp Ki Waho	<b>11 April</b>	<b>12 April</b> Ki O Rahi – Year 7/8	

## Turaki School Term 2, 2024 Important Dates for Whanau

Please note: this is the basic outline for Term 2, further dates will be added over the year and an updated version will be sent out at the start of the term.



	Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
Week 1	<b>29 April</b>	<b>30 April</b>	<b>1 May</b> Ki Waho	<b>2 May</b>	<b>3 May</b>	
Week 2	<b>6 May</b>	<b>7 May</b>	<b>8 May</b> Ki Waho	<b>9 May</b>	<b>10 May</b> Special Ladies Day	
Week 3	<b>13 May</b>	<b>14 May</b>	<b>15 May</b> Ki Waho	<b>16 May</b>	<b>17 May</b> Year 1–4 Ripa Rugby	
Week 4	<b>20 May</b>	<b>21 May</b>	<b>22 May</b> Ki Waho	<b>23 May</b>	<b>24 May</b> Interschool Orienteering	
Week 5	<b>27 May</b>	<b>28 May</b>	<b>29 May</b> Ki Waho	<b>30 May</b>	<b>31 May</b> NO SCHOOL Staff Only Day	
Week 6	<b>3 June</b> NO SCHOOL Kings Birthday	<b>4 June</b> Seesaw Week	<b>5 June</b> Ki Waho Seesaw Week	<b>6 June</b> Seesaw Week	<b>7 June</b> Seesaw Week	
Week 7	<b>10 June</b>	<b>11 June</b>	<b>12 June</b> Ki Waho	<b>13 June</b> Interschool Soccer Yr 1–4	<b>14 June</b> Interschool Soccer Yr 5–8	
Week 8	<b>17 June</b>	<b>18 June</b>	<b>19 June</b> Ki Waho	<b>20 June</b>	<b>21 June</b>	
Week 9	<b>24 June</b>	<b>25 June</b>	<b>26 June</b> Ki Waho	<b>27 June</b> Turaki Matariki Celebration	<b>28 June</b> NO SCHOOL Matariki	
Week 10	<b>1 July</b>	<b>2 July</b>	<b>3 July</b> Ki Waho	<b>4 July</b>	<b>5 July</b>	

# Turaki School Term 3, 2024 Important Dates for Whanau

Please note: this is the basic outline for Term 3, further dates will be added over the year and an updated version will be sent out at the start of the term.



	Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
Week 1	<b>22 July</b>	<b>23 July</b>	<b>24 July</b> Ki Waho	<b>25 July</b>	<b>26 July</b> Technology Challenge	
Week 2	<b>29 July</b>	<b>30 July</b>	<b>31 July</b> Ki Waho	<b>1 August</b>	<b>2 August</b>	
Week 3	<b>5 August</b>	<b>6 August</b>	<b>7 August</b> Ki Waho	<b>8 August</b>	<b>9 August</b> Tough Kids Mud Run	
Week 4	<b>12 August</b>	<b>13 August</b>	<b>14 August</b> Ki Waho	<b>15 August</b>	<b>16 August</b>	
Week 5	<b>19 August</b> School Photos	<b>20 August</b>	<b>21 August</b> Ki Waho	<b>22 August</b> Turaki School Cross Country	<b>23 August</b>	
Week 6	<b>26 August</b>	<b>27 August</b>	<b>28 August</b> Ki Waho	<b>29 August</b> Special Mens Day	<b>30 August</b>	
Week 7	<b>2 September</b>	<b>3 September</b>	<b>4 September</b> Ki Waho	<b>5 September</b>	<b>6 September</b> Interschool Cross Country	
Week 8	<b>9 September</b>	<b>10 September</b> Interschool Quiz Yr 5-8	<b>11 September</b> Ki Waho	<b>12 September</b>	<b>13 September</b> Hui Whakakofahi	
Week 9	<b>16 September</b>	<b>17 September</b> <small>Te Taiopenga o Tuwharetoa</small>	<b>18 September</b> Ki Waho <small>Te Taiopenga o Tuwharetoa</small>	<b>19 September</b> <small>Te Taiopenga o Tuwharetoa</small>	<b>20 September</b>	
Week 10	<b>23 September</b>	<b>24 September</b>	<b>25 September</b> Ki Waho	<b>26 September</b>	<b>27 September</b>	

## Turaki School Term 4, 2024 Important Dates for Whanau

Please note: this is the basic outline for Term 4, further dates will be added over the year and an updated version will be sent out at the start of the term.



	Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
Week 1	<b>14 October</b>	<b>15 October</b>	<b>16 October</b> Ki Waho	<b>17 October</b>	<b>18 October</b>	
Week 2	<b>21 October</b>	<b>22 October</b>	<b>23 October</b> Ki Waho	<b>24 October</b>	<b>25 October</b>	
Week 3	<b>28 October</b> NO SCHOOL Labour Day	<b>29 October</b> Interschool Speeches	<b>30 October</b> Ki Waho	<b>31 October</b>	<b>1 November</b> Turaki School Athletics	
Week 4	<b>4 November</b>	<b>5 November</b>	<b>6 November</b> Ki Waho	<b>7 November</b>	<b>8 November</b> Interschool Athletics	
Week 5	<b>11 November</b>	<b>12 November</b>	<b>13 November</b> Ki Waho	<b>14 November</b>	<b>15 November</b>	
Week 6	<b>18 November</b>	<b>19 November</b>	<b>20 November</b> Ki Waho	<b>21 November</b>	<b>22 November</b>	
Week 7	<b>25 November</b>	<b>26 November</b>	<b>27 November</b> Ki Waho	<b>28 November</b>	<b>29 November</b> Interschool Touch	
Week 8	<b>2 December</b>	<b>3 December</b>	<b>4 December</b> Ki Waho	<b>5 December</b>	<b>6 December</b>	
Week 9	<b>9 December</b>	<b>10 December</b>	<b>11 December</b> Ki Waho	<b>12 December</b>	<b>13 December</b> End of year Lake Trip	
Week 10	<b>16 December</b> Year 8 Formal	<b>17 December</b> End of year Prizegiving	<b>18 December</b> Last day of School – school finishes at 12noon	<b>19 December</b> STAFF Callback Day	<b>20 December</b> STAFF Callback Day	

**All the following pages have permission slips or notices that need to be returned to the school office.**

**Please detach the notices that need to be returned.**



Please DETACH and RETURN to the school office



## TURAKI SCHOOL

Tumoana Street  
 Taumarunui 3920  
 E-mail: principal@turakiprimary.school.nz

### GENERAL PERMISSION SLIP - One per child

If the opportunity arises, I / we, (as parents / caregivers) give permission and support for my child;

..... (please insert name of your child)

<ul style="list-style-type: none"> <li>● To be referred to the Health Services for any or all of the following:                             <ul style="list-style-type: none"> <li>■ Speech Language Therapy involvement</li> <li>■ Social Workers in Schools (SWiS) involvement</li> <li>■ Public Health Nurse / Public Health Team</li> <li>■ Hearing and vision assessments</li> <li>■ Resource teacher: Learning and Behaviour (RTLB)</li> <li>■ Resource teacher: Literacy (RT:Lit)</li> </ul> </li> </ul> <p><b>Parents / caregivers will be notified if their child is referred for Health Services.</b></p>	<p>YES / NO                      YES / NO                      YES / NO                      YES / NO                      YES / NO                      YES / NO</p>
<ul style="list-style-type: none"> <li>● To be involved in class trips within the general Taumarunui area and during school hours                      (<b>Separate permission slips will be required for all trips either outside the Taumarunui area or outside school hours</b>)</li> <li>● Has permission to travel by private vehicle, pre approved by the school, for trips within the general Taumarunui area during school hours</li> </ul>	<p>YES / NO                      YES / NO</p>
<ul style="list-style-type: none"> <li>● To attend Keeping Ourselves Safe and other New Zealand Police programmes.</li> </ul>	<p>YES / NO</p>
<ul style="list-style-type: none"> <li>● I / We understand that I / we may be responsible for any medical costs in relation to my child(ren), should the need arise, while on school excursions.</li> </ul>	<p>YES / NO</p>
<ul style="list-style-type: none"> <li>● I / We fully support the Classroom / School AROHA Plan.</li> </ul>	<p>YES / NO</p>
<ul style="list-style-type: none"> <li>● I / We give permission for our child(ren), if selected, to represent the school in sporting and/or academic events in which the school is competing.                      These events may be held outside the Taumarunui area and outside school hours - e.g. inter-school cross-country, Netball tournaments, school quiz, choir, productions, etc.</li> </ul>	<p>YES / NO</p>
<ul style="list-style-type: none"> <li>● I / We understand that if it is noticed that our child has Head Lice we will be informed and will collect our child from school. We agree to keep them at home until they have been treated.</li> </ul>	<p>YES / NO</p>
<ul style="list-style-type: none"> <li>● I / We agree to the publication of my / our child's photograph in the;                             <ul style="list-style-type: none"> <li>○ school newsletter</li> <li>○ local paper (with regard to the school)</li> <li>○ classroom blogs</li> <li>○ Turaki School Facebook page</li> </ul> </li> <li>● I / We agree to the videoing of my / our child for evidence of student learning, staff appraisal or as part of school activities or events.</li> </ul>	<p>YES / NO                      YES / NO                      YES / NO                      YES / NO                      YES / NO</p>

**HEALTH INFORMATION**

Please note any health problem(s) and the appropriate medication, which may affect your child.

<b>Condition</b>	<b>Medication</b>

**Updating of Contact Details - This must be completed**

Caregiver(s) .....

Address: .....

.....

Home Phone ..... Work Phone .....

Cell Phone .....

Email .....

**Emergency Contact (not the same as above)**

Name ..... Number .....

**ACKNOWLEDGEMENT OF PERMISSION SLIP**

**Unless otherwise notified, this Permission Slip will remain current until Term 2 of the 2025 school year.**

**To ensure your child's involvement, please sign below and return to school. (A copy will be returned to you).**

Parent / Caregiver ..... Date .....



Please DETACH and RETURN to the school office



## TURAKI SCHOOL

Tumoana Street

Taumarunui 3920

E-mail: [principal@turakiprimary.school.nz](mailto:principal@turakiprimary.school.nz)

### Digital Device Responsible Use Agreement Student User Agreement - Years 4 - 8

#### TURAKI SCHOOL STUDENT USER AGREEMENT OVERVIEW

Digital technologies are tools that can help us learn at school in all sorts of ways. Some of these ways include looking at interesting things online, talking to people, creating music and media, gathering new ideas, and learning how to use tools.

When we use digital technologies and online spaces it's important that we learn ways to keep ourselves safe, and that we make positive choices in ways we behave when we are online. At Turaki School we call this being a 'digital citizen' and good digital citizens help to make our school a safe and positive place for everyone.

This agreement shares what Turaki School does to help make learning online safe, and what we need to do. We know it is not always easy to understand everything about online spaces. It can be complicated at times, and some things can go wrong. This is why it's important that we commit to making it as safe as possible to use digital tools and online spaces for learning.

#### TURAKI SCHOOL ROLE

Turaki School supports you by helping you learn in the best ways we can. We will do this by:

- offering access to the internet and online platforms
- using filtering software to protect everybody
- helping students who need support to deal with online problems that happen during school hours
- protecting your rights to a safe and positive online environment
- providing opportunities to use digital technologies in the learning at school

#### YOUR RESPONSIBILITIES

As a student of Turaki School and also part of our community, we ask you to help make our school a place that is safe, friendly, and fair. This means taking our school values and acting on these whether you're online, or offline, and help to make our school a positive place to learn, connect and play. This is being a 'digital citizen'.

#### As a digital citizen, you will:

- **Keep it kind.** Think about others online and talk or share in respectful ways.
- **Keep it to yourself.** Keep passwords and information about yourself and other people private and offline as it can be easily shared, viewed, screenshot, or changed by others to mean different things. Nothing is private online.
- **Keep it careful.** Because things you do or say online can be seen by others, be careful to share the things you can feel proud of, or would be happy sharing with someone face to face.
- **Keep it positive.** Always respect others online and communicate in a positive, respectful way.
- **Post with caution.** Anything you post or do online can influence what people think of you. Put your best foot forward online.
- **Don't believe everything you see.** Always think carefully about the information you see online – not everything is true. If you are unsure of something, talk to a teacher.

- **Avoid online bullying.** Creating or forwarding content that is harmful or hurtful towards someone else is not okay at any time. Sending multiple messages to somebody who doesn't want them is also considered online bullying and is never okay.
- **Be security smart.** Keep personal information secure by using strong passwords and not sharing them with other students. Always log out of a site, or device. Get permission before downloading software to the school network or connecting new devices.
- **Respect others' rights.** Always ask first if you need to use someone else's device, online sites, and their image, ideas, creations or work that's stored online.
- **Recognise other's work.** When we use or take others' work or ideas from the internet, we need to make sure we copy or use these in ways that are okay because there are rules about this. Your teacher will help you to use things you find online in the right ways.
- **Use personal devices sensibly.** Keep your device(s) on silent during school hours and only use it outside of class time unless you have been given permission to use it during lessons.
- **Seek help.** Sometimes you or someone you know will feel unsafe or come across bad or harmful content online. If this happens, talk to a trusted adult about what can be done.

## ONLINE INCIDENTS

Despite the good things technology offers and people's best intentions, sometimes things will go wrong. Sometimes these things are on purpose, and sometimes they are accidents. Turaki School will support you if something goes wrong online.

**Online bullying.** Online bullying is not accepted at our school. If you or somebody else is being bullied or criticised online, report it. Keep the content so we can investigate it. Stop any further contact with the person who is bullying. You should contact a teacher for help immediately. It's important to think about sharing what's happened with a trusted adult like a parent, a member of your whānau, or someone else who looks after you.

**Report a problem.** We need your help to keep our school safe. If you see something on the school systems that you don't think should be there, we need you to report it as soon as you can to a teacher. This is really helpful and important, so that the school can find out what the problem is and fix it as soon as possible, and help those who might need it.

**Online safety support.** Netsafe is our New Zealand online safety organisation that is able to help when things go wrong online, when we have problems with content or negative things that others are doing online. They provide free, private advice for you and your family seven days a week for all online safety challenges. They can be contacted on 0508 638723 or online at [netsafe.org.nz](http://netsafe.org.nz)

## STUDENT STATEMENT

I know about the ways I should use digital devices and online spaces at school for learning. I know that I should be kind, careful and responsible when I use devices, and when I go online, and this is the same for the devices that school owns, or if it is my own device that I bring to school.

I know that if I behave in ways that are not safe online, or kind or responsible, that this is not okay at Turaki School. There may be some actions that my school might have to take, such as not being able to use the school device or a device I have brought from home.

I know and understand that I am not permitted to bring a cell phone into school. I also know and understand that I am not permitted to use a cell phone during school hours.

I understand that only the internet gateway provided by Turaki School may be accessed while at school. Personal internet connected devices including cell phones, cell network adapters, t-stick, vodem stick, are not permitted to be used to access outside internet sources at any time at school.

I understand and agree to use digital technology and the internet at school safely and for learning, whether it is on a school device or one I have brought from home.

Signed \_\_\_\_\_ Name \_\_\_\_\_ Date \_\_\_\_\_

## Please DETACH and RETURN to the school office

CHILD'S FULL NAME: \_\_\_\_\_

### PARENT/ WHĀNAU/ GUARDIAN DECLARATION

I understand that our school is supporting students as they learn the skills required to become successful digital citizens. Our school defines a digital citizen as someone who;

- will follow the Turaki School AROHA values of Attitude, Respect, Ownership, Honesty and Achievement when working with digital devices
- is a confident and capable user of digital devices
- uses digital devices to participate in educational, cultural, and economic activities
- uses and develops critical thinking skills in cyberspace
- is aware of digital device challenges and can manage them effectively
- uses digital devices to relate to others in positive, meaningful ways
- demonstrates honesty and integrity in their use of digital devices
- respects the concepts of privacy and freedom of speech in a digital world
- requests permission from others (staff or students) before taking their photograph or using a photograph of them
- contributes and actively promotes the values of digital citizenship

I understand that the school provides access to the internet and other communications technologies because it believes that they enhance the teaching and learning process.

I understand that the school encourages responsible behaviour by students when using digital devices to help protect themselves and each other from experiencing harm online. I am aware that this "Agreement" is part of that, and that it encourages students to consider how their actions can affect themselves and those around them.

I have read this Agreement and have talked with my child/ren about what it means to them. I am happy that my child understands what this means, and that they are capable of working within the guidelines. I am aware that if my child does not act responsibly or in a positive manner, or that their behaviour may lead to themselves and/or other people being harmed, then Turaki School may stop them from using the internet or other technology at school.

I understand that it is the parents' responsibility to monitor their child's use of digital devices out of school hours. This is not Turaki School's responsibility.

I am aware that students can experience challenges when using digital devices, but that the school makes every effort to support students to manage those challenges effectively. I understand that by learning to deal with them in a safe environment, with the appropriate support, they will be better prepared to deal with those challenges in the future.

If I have questions or concerns about the way in which digital devices are being used by my child at school, I know the school is happy to discuss this with me, and I am aware that I am welcome to do this at any time.

I am aware that my child does not require a cellphone at school as part of their digital learning. I know and understand that my child is not permitted to bring a cell phone into school. I also know and understand that my child is not permitted to use a cell phone during school hours.

I give my permission for a member of the school's senior leadership team to ask for the phone and if necessary to search my child's clothing and/or their possessions if the school believes there is an immediate threat to the physical or emotional safety of a person.

I am aware that only the internet gateway provided by Turaki School may be accessed by my child/ren while at school. Personal internet connected devices including cell phones, cell network adapters, t-stick, vodem stick, are not permitted to be used to access outside internet sources at any time at school.

I know that if my child makes choices or behaves in ways that don't align with this Agreement there may be consequences or outcomes that the school will talk about with me.

Signed \_\_\_\_\_ Name \_\_\_\_\_ Date \_\_\_\_\_



Please DETACH and RETURN to the school office

### 2024 Term 1 and Term 2 Sports

If your child would like to be a part of any of the following Term 1 sports, or sports which start in Term 2, and if you are able to be a coach or helper, please complete the permission slip below and return it to the school office by **Friday 1 March 2024**. **This is most important as we need to organise teams. The number of coaches and umpires will determine the number of teams we have.**

Please note, the Turaki Swimming Sports this year will be at the Town Pool, with all students involved - Team Te Kakano (Year 1-3) will do their swimming demonstrations that day, and there will be width and length races.

*Some of the sports are restricted to certain year levels, please ensure that you carefully check which year levels are able to play each sport.*

*Further information about each of the events will be sent out nearer the time*

Ki O Rahi - Year 5,6 - (requires Parent Helpers) Friday 5 April 2024

Ki O Rahi - Year 7,8 - (requires Parent Helpers) Friday 12 April 2024

Netball - Year 3,4,5,6,7,8 (requires Coaches and Umpires)

Netball - Future Ferns - Year 1 and 2 only

Hockey - Term 2 TBC

Year 1-4 Ripa Rugby - Early Term 2

Turaki Swimming Sports Parent Helper - Thursday 29 February @ Town Pool

### 2024 Term 1 and Term 2 Sports

<b>Child's Name:</b> _____	<b>Yr:</b> _____
Ki O Rahi (Year 5,6,7,8 only)	YES
Netball (Year 3,4,5,6,7,8 only)	YES
Future Ferns Netball (Year 1 and 2 only)	YES
Hockey (Term 2 TBC)	YES
Year 1-4 Ripa Rugby (Term 2)	YES

**Circle if you are able to be a Parent Helper, Coach or Umpire**

**Adult Name:** \_\_\_\_\_ **Contact Number:** \_\_\_\_\_

<b>Ki O Rahi</b>	Parent Helper	YES	
<b>Netball</b>	Coach	YES	Umpire YES
<b>Hockey</b>	Coach	YES	
<b>Year 1-4 Ripa Rugby</b>	Coach	YES	
<b>Turaki Swimming Sports</b>	Parent Helper	YES	

Parent/Caregiver's signature: \_\_\_\_\_

